

## Documents Needed Before First Visit

#### Please provide all of the following:

Complete the Insurance Verification Form *This does not apply to Cash-Pay Patients □ legible copy of <b>PRIMARY &amp; SECONDARY INSURANCE card(s)</b> front & back *We need this information to verify insurance prior to visit being scheduled □ <b>Fax</b> it to: <b>1-866-246-5494</b>
*Once insurance has been verified, we will contact you and request the patient registration forms.
Complete demographics with patient information & POA contact information
Signed Consent Agreement
Complete Authorization for Release of Protected Health Information <ul> <li>Please send in any old medical records that may assist us in caring for you as our patient. You may use the provided <u>medical record release form</u> to obtain this information from your previous physician or hospital.</li> </ul>
Please attach a current medication list, if available.

# Please FAX this information to: 1-866-246-5494 Contact us at (480) 298-9951 with any questions. Thank you!

\*If you need assistance when completing the New Patient Registration Forms, we will gladly assist – please contact us via email or call our office to speak to our Patient Services Specialists.

10631 S. 51<sup>st</sup> Street, Ste. 8, Phoenix, AZ 85044-5225 cmgstaff@chollamedical.com



## New Patient Information and Consent Forms

Patient Information							
Name:	Date of Birth	:	SSN:	ender: M□]	F	Marital Statu $\Box$ S $\Box$ M $\Box$ D	
Facility/GH:		Prima	ry Phone:	□ Home		re you a	$\Box Y$
Facility/Group Home Address:		-		□ Cell		erteran?	ΠN
		Patien	t Email:				
Facility/Group Home Contact:		Phone	:	Fax:			

MPOA/Emergency Contact Information					
Medical Power of Attorney (MPOA):	Relationship to Pati	Relationship to Patient:		*MPOA DOB/PIN	
MPOA Address:	Phone:		□ Home	Okay to leave	$\Box Y$
			□ Cell	message?:	$\Box N$
Emergency Contact: (If same as MPOA write "Same")		Rel	ationship to	Patient:	
MPOA Email:	Phone:		□ Home	Okay to leave	$\Box Y$
			□ Cell	message?	$\Box N$
*MBOA must mavide DOP/DIN to be used by our office/medical team to outbe		e			

\*MPOA must provide DOB/PIN to be used by our office/medical team to authenticate when discussing medical care for patient.

Insurance Information					
Primary Insurance Company:	Member ID:	Group Number:			
Secondary Insurance Company:	Member ID:	Group Number:			

Preferred Pharmacy				
Pharmacy Name	Pharmacy Address			

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## **Medical History**

Patient Name: \_\_\_\_\_\_
DOB:

Any known Allergies?

Pa	Past Medical History: Check all that apply					
	COPD/Emphysema	□ High Cholesterol	□ Hypertension			
	Stroke	□ Rheumatoid Arthritis	□ Alcoholism			
	Dementia	□ HIV	□ Seizure Disorder			
	Seasonal Allergies	□ Depression	□ Hepatitis			
	Sleep Apnea	□ Anemia	□ Diabetes			
	Irritable Bowel Syndrome	□ Anxiety	Diverticulitis			
	Lupus	□ Thyroid Disorder	Arrhythmia (irregular heartbeat)			
	DVT (blood clot)	Liver Disease	□ Ulcerative Colitis			
	Arthritis	□ GERD (acid reflux)	□ Macular Degeneration			
	Asthma	Glaucoma	□ Neuropathy			
	Bipolar Disorder	□ Heart Disease	□ Osteopenia/Osteoporosis			
	Bladder Problems/Incontinence	Heart Attack (MI)	□ Parkinson's Disease			
	Bleeding Problems	□ Hiatal Hernia	Peripheral Vascular Disease			
	Cancer (please specify):		□ High Blood Pressure			
	Peptic Ulcer	□ Headaches	□ Kidney Stones			
	Psoriasis	Crohn's Disease	□ Kidney Disease			
	Pulmonary Embolism (PE)	□ Other (please specify):				

Health Screening H	Health Screening History:							
Colonoscopy	Date:	Facility/Provider:	Abnormal Result? $\Box Y \Box N$					
Mammogram	Date:	Facility/Provider:	Abnormal Result?  Y N					
Dexa (Bone Density)	Date:	Facility/Provider:	Abnormal Result?  Y N					
Pap Smear	Date:	Facility/Provider:	Abnormal Result?					

Phone: 480-298-9951 Fax: 866-246-5494



## Health History

Patient Name:

List **all medications** you take, including over the <u>counter medications</u> and <u>vitamins</u>. Include specific doses and when taken. If you do not know, please call your pharmacist to confirm.

Medication Name:	Dosage:	When Taken:

List **all prior surgeries** and approximate dates performed.

Surgery:	Date Performed:

Social / Cultural History:						
Education Level:   Elementary	□ High School	□ Vocational	□ College			
Are there any vision problems that affect a	bility to communic	ate? □ No	□ Yes			
Are there any hearing problems that affect	ability to communi	icate? 🗌 No	□ Yes			
Are there any limitations to understanding	or following instru-	ctions (written or verb	pal)?			
☐ Yes Written ☐ Yes Verbal	□ Both Writt	en and Verbal	□ Neither			
Smoking/Tobacco Use: 🔲 Current	D Past	□ Never				
Туре:	Amount/da	ıy: Nı	mber of Years:			
Alcohol: 🗌 Current 🗌 Past	□ Never	Drinks/week:				
Recreational Drug Use:   Current	□ Past	□ Never				
Are there any cultural or religious concerns you have related to our delivery of care?						
□ No □ Yes (please specify):						



## Health History

Family Medical History: Check all that apply						
Mother:  Living, Age:	Deceased, Age:	_				
COPD/Emphysema	□ Diabetes	□ High Blood Pressure				
□ Stroke	□ Asthma	□ Kidney Disease				
Dementia	□ Heart Disease	□ Migraines				
Cancer (type):	Cancer (type):					
Father:  Living, Age:	Father:  Living, Age:  Deceased, Age:					
COPD/Emphysema	□ Diabetes	□ High Blood Pressure				
□ Stroke	□ Asthma	□ Kidney Disease				
Dementia	Heart Disease	□ Migraines				
Cancer (type):	Cancer (type):					

List other medical providers you see on a regular basis (i.e. Cardiologist, Mental Health Provider, Kidney Doctor, Dentist, etc.)

Medical Provider:	Phone Number:

Patient Name

Date

If patient unable to sign, state reason



Name of Patient:	
-	

Date of Birth: \_\_\_\_\_ Community/Facility Name: \_\_\_\_\_

#### SELECTION OF PRIMARY CARE PHYSICIAN and MEDICAL CONSENT

I hereby request medical care and treatment by **Cholla Medical Group, Inc.** and its Associates. I designate **Cholla Medical Group, Inc.** and its Associates as my only Primary Care Providers and request that they monitor and assist with all aspects of my health care including Chronic Care Management and Care Plan Oversight and as such I agree to provide **Cholla Medical Group, Inc.** with a detailed medical history.

#### CHRONIC CARE MANAGEMENT (CCM)

I agree to allow **Cholla Medical Group, Inc.** to provide me with Chronic Care Management (CCM), Home Health and Hospice Care Plan Oversight services and to be designated as my only CCM provider. Services include: Easy access to clinical staff, consultation and guidance in managing my chronic conditions, reviewing my medications, help with scheduling specialist visits and tests that my doctor ordered, receiving a plan of care with personal health goals, sharing e-records and coordination of care with other providers, and working closely with my home health and hospice. I understand that **Cholla Medical Group, Inc.** may bill my insurance for these services and depending on my insurance, I may be responsible for a co-pay. I can refuse or opt-out of these services and stop my CCM at the end of any month by contacting **Cholla Medical Group, Inc.** by telephone or in writing.

#### FINANCIAL RESPONSIBILITY

I authorize Cholla Medical Group, Inc. to bill my Insurance and for my insurance company to make direct payments to Cholla Medical Group, Inc. I accept financial responsibility for payment of insurance mandated charges such as Deductibles, Copays, and Coinsurance. Cholla Medical Group, Inc. cannot bill your insurance if we are provided with incorrect information; therefore, to avoid being billed directly, I understand that it is my responsibility to continuously provide up-to-date Insurance information.

#### **NOTICE OF PRIVACY PRACTICES**

Medical information is considered private and confidential. However, I am aware, that my information may be shared or disclosed verbally, electronically, and on paper as needed to others who are involved in my care and as needed for medical billing. **Cholla Medical Group, Inc.** participates in Government Health Information Exchange (HIE) programs to which you can opt out at any time. Furthermore, I understand that **Cholla Medical Group, Inc.** may disclose my health information when required to do so by law.

#### HOSPICE CARE

I understand that in the event that Hospice services are required, **Cholla Medical Group, Inc.** will remain as Primary Care Provider and act as my Hospice Care - Attending Physician (GV), unless otherwise notified in writing.

#### **TRANSFER OF CARE**

I understand that **Cholla Medical Group, Inc.** may not remain as my Primary Care Provider in the event that I move from my current care facility. **Cholla Medical Group, Inc.** also reserves the legal right to terminate services, at any time, without cause, upon (30) days prior notice. I understand that if a change in provider is needed for any reason that prompt <u>written</u> notification be sent to **Cholla Medical Group, Inc.** 

*My* Signature below certifies that I have read and understand and consent to all terms and conditions listed above. \*This agreement is to remain in the patient chart\*



### **Authorization for Release of Protected Health Information**

#### Patient:

Name	
Soc. Sec. #	
DOB	

**Requestor (if other than patient):** 

Name\_\_\_\_\_

Relationship\_\_\_\_\_

Source of Legal Authority

Name & Address of who to receive health records/information: **Cholla Medical Group, Inc.** 10631 S. 51<sup>st</sup> Street, Suite 8 Phoenix, Arizona 85044-5225 Phone # 480-298-9951 Fax # 1-866-246-5494

I wish to have the following records copied and I will pick them up at your facility

I request the facility copy the following records and fax/send them to the above address

I request the release of **all** medical records created between Date: \_\_\_\_\_ and \_\_\_\_\_

Legal Authority Request:

- $\Box$  I am the Patient noted above
- □ I am the Patient's legal representative
- □ I am the Patient's Power of Attorney
- □ I am the Patient's legal Guardian

Requestor's Initials\_\_\_\_\_

Name of Person Completing this Form

I authorize the release of my complete health record (including records relating to mental healthcare, communicable diseases, HIV or AIDS, and treatment of alcohol or drug abuse) for use in medical treatment or consultation, billing or claims payment, or other purposes as I may direct. I understand that I have the right to revoke this authorization, in writing, at any time. I understand that a revocation is not effective to the extent that any person or entity has already acted in reliance on my authorization.

If signing as a POA, please include a copy of documentation, as some providers will not release records without additional documentation.

Signature\_\_\_\_\_ Date\_\_\_\_\_ Relationship to Patient to